



**NOTICE TO PROCEED**

18 OCT 2023

**JYRA MED ENTERPRISES**

KM 3 Asin Rd., Asin  
Baguio City.

Gentlemen/Mesdames:

We wish to inform you that the contract for the project under Direct Contracting for the **Supply and Delivery of Polydimethylsiloxane 78% – City Health Office** under Purchase Request No. **100-23-03-463**, covered by Purchase Order No. 23-10-0690 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**

City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**MARIE FA M. PEDRALVEZ**  
Authorized Representative  
**JYRA MED ENTERPRISES**

Date: Oct 18, 2023